

Privacy Notice for Wenvoe Pétanque Club

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What personal data does Wenvoe Pétanque Club collect?

The data we routinely collect includes members' names, addresses, email addresses and dates of birth. We collect this data directly from our members when they join the club.

For some of our members we may have additional information such as committee memberships, teaching qualifications, [DBS checks](#) done with the member's knowledge and permission, or tournament director roles. We will also keep information relating to disciplinary matters and sanctions.

We may collect the scores from games you play, which may be displayed on our Website from time to time.

What is this personal data used for?

We use members' data for the administration of your membership; the communication of information and the organisation of events. We provide your data to the Welsh Pétanque Association (WPA) for their use as explained in the section below.

Who is your data shared with?

Your membership data is passed on to the WPA, of which you must become a member when you join Wenvoe Pétanque Club. The WPA may share data with other National Governing bodies if you represent the WPA in National/International competitions. In addition, they may share data with their Insurers.

They are not free to pass this on to other organisations that are not connected with the sport of pétanque.

Your personal data is not passed on by us to organisations other than those indicated above, whether or not connected with Pétanque.

Where does this data come from?

Data for most of our members comes from them when they join Wenvoe Pétanque Club or when they update their information either directly with the WPA.

The information held by the WPA may be updated by your club if you have given it permission to change your details. You can change this permission by contacting the Wenvoe Pétanque Club's Secretary.

Scoring data comes directly from the results of the club games or other competitions in which you play.

How is your data stored?

This information is mainly stored in digital form on computers and in the form of written documents stored at the home of the members of the Wenvoe Pétanque Club's home addresses. Any information that is stored remotely is stored in compliance with the GDPR.

Who is responsible for ensuring compliance with the relevant laws and regulations?

Under the GDPR (General Data Protection Regulation) we do not have a [statutory requirement to have a Data Protection Officer](#).

Who has access to your data?

Members of the executive committees of both Wenvoe Pétanque Club and the WPA have access to members' data in order for them to carry out their legitimate tasks for the organisations.

Sub-contractors of Wenvoe Pétanque Club and the WPA may be given access to data for specific tasks, such as sending mailings. They are not free to use it for any other purpose.

What is the legal basis for collecting this data?

Wenvoe Pétanque Club collects personal data that is necessary for the purposes of its *legitimate interests* as a membership organisation and participant in an internationally recognised and regulated, competitive sport.

For some data, such as that relating to financial matters, the basis for its collection and retention is to comply with our legal obligations.

Similarly, personnel data is kept in compliance with our legal obligations.

How you can check what data we have about you?

If you want to see the basic membership data we hold about you, you should contact the Club Secretary.

You can contact us with a “[Subject Access Request](#)” if you want to ask us to provide you with any other information we hold about you. If you are interested in any particular aspects, specifying them will help us to provide you with what you need quickly and efficiently. We are required to provide this to you within one month.

There is not usually a fee for this, though we can charge a reasonable fee based on the administrative cost of providing the information if a request is manifestly unfounded or excessive, or for requests for further copies of the same information.

Does Wenvoe Pétanque Club collect any “special” data?

The GDPR refers to sensitive personal data as “special categories of personal data”.

Of these categories, the only data we record relates to the disabilities of members who have explicitly requested it to be recorded for the purpose of giving them stationary positions in our competitions (which we aim to do wherever feasible). If you wish to change this data on your record you can do so at any time by contacting the Club Secretary.

How can you ask for data to be removed, limited or corrected?

There are various ways in which you can limit how your data is used.

- You could maintain your club membership with your correct name but with limited contact details. However, we do need to have at least one method of contacting you. You could for example simply maintain an up-to-date email address, but of course this would limit what we and the WPA are able to provide you with in the way of written information.
- You do not need to provide us with your date of birth unless you wish to enter age-limited (junior or seniors) events or gain concessions based on age.
- You may choose not to receive information emails from Wenvoe Pétanque Club (we do not send any out on behalf of other organisations).
- Any of these options can be implemented for your club membership by contacting the Club Secretary.

How long we keep your data for, and why?

We normally keep members' data after they resign or their membership lapses in case they later wish to re-join. However, we will delete any former member's contact details entirely on request.

Other data, such as that relating to accounting or personnel matters, is kept for the legally required period.

What happens if a member dies?

We normally keep members' information after they die. If requested by their next-of-kin to delete it we will do so on the same basis as [when requested to remove data by a former member.](#)

Can you download your data to use it elsewhere?

Any of the data held by the Wenvoe Pétanque Club held on its website can be freely accessed (e.g. Meeting minutes). To access data held by Wenvoe Pétanque Club contact the Club Secretary.